

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council
held in The Kilpeck Village Hall
on Monday 13th December 2021

No KPC/MW/177

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr N Eynon
Councillor Mr D Howie
Councillor Mr D Roden {Lengthsman/Contractor}
Councillor Mr G Statham
Councillor Mr D Thompson
Councillor Mrs B Wood

Clerk Mr M Walker

Also Present

Mr W Shuttleworth and Mr B Hill from Balfours with Berringtons/Whitfield Estate

Presentation given by Whitfield Estate
Proposed Wormbridge Development Open Day to be Monday 17th January 2022
More open field in centre of development
Community orchard revised site boundary
School will be smaller but improved lay-out
“Village Gateway” on the A465 – Whitfield are in discussions with Herefordshire Council

Covid Track and Trace document completed

**The Ordinary Meeting of the Parish Council
was formally opened by the Chairman at 7.30pm**

1.0 Apologies for Absence

Apologies were received and accepted from Ward Councillor Mrs Christy Bolderson.
Mr James Howell Locality Steward and Police Representatives not present.

*Councillor Mrs M Lloyd,

{*see Minutes of the Ordinary Parish Council Meeting No **KPC/MW/174** held on Monday 13th September 2021 }.

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors.

No Declarations of Interest were made.

2.2 To consider any written applications for dispensation.

No new written applications received.

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/176r** held on Monday 15th November 2021 were unanimously confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.1 To agree the Parish Council budget for 2022-2023

Proposed by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr N Eynon.
Unanimously approved



KILPECK PARISH COUNCIL
2022-2023 APPROVED BUDGET

1	2	3	4	5	6
2020-2021	2021-2022	2021-2022		2022-2023	2023-2024
Actual	Budget	Anticipated		Budget	Budget
£ 5.69	£ 5.00	£ 2.30	Interest Lloyds Business Account	£ 2.00	£ 3.00
£ 17,600.00	£ 17,600.00	£ 17,600.00	Annual Precept	£ 19,000.00	£ 19,000.00
£ 850.00	£ 850.00	£ 850.00	Field Rent plus Water	£ 850.00	£ 850.00
£ 5,266.44	£ -	£ -	Drainage Grant	£ -	£ -
£ -	£ -	£ -	NDP Ground Works Grant		
£ 414.00	£ -	£ -	Cancelled Cheque 2019-2020 Freighter		
£ 1,807.89	£ 2,020.00	£ 1,265.79	Vat Recovered	£ 1,000.00	£ 1,000.00
£ 25,944.02	£ 20,475.00	£ 19,718.09	Total Income	£ 20,852.00	£ 20,853.00
			Expenditure		
£ 7,214.63	£ 7,300.00	£ 7,214.64	Administration Clerks Salary	£ 7,410.00	£ 7,410.00
£ 44.80	£ 125.00	£ 95.22	Expenses	£ 125.00	£ 130.00
£ 28.51	£ 75.00	£ 50.00	Postage	£ 70.00	£ 70.00
£ -	£ 150.00	£ 137.50	Stationery & Consumables	£ 150.00	£ 150.00
£ 99.82	£ 110.00	£ 44.40	Computer Software zoom, mapping & paye	£ 110.00	£ 110.00
£ -	£ 1,100.00	£ 382.40	News Letters Annual & Budget	£ 750.00	£ 850.00
£ 362.58	£ 380.00	£ 371.23	Insurances	£ 400.00	£ 400.00
£ 392.48	£ 425.00	£ 393.39	Subscription HALC	£ 450.00	£ 475.00
£ 40.00	£ 235.00	£ 240.00	Audit	£ 250.00	£ 250.00
£ 35.00	£ 35.00	£ 35.00	ICO Annual Subscription DD	£ 35.00	£ 35.00
£ -	£ -	£ -	Neighbourhood DP Kirkwells		
£ 68.75	£ -	£ 750.00	Neighbourhood DP Parish Council	£ 1,400.00	£ 1,150.00
£ -	£ 125.00	£ -	Defibrillator Maintenance	£ 150.00	£ 100.00
£ -	£ 50.00	£ -	Freedom of Information Costs	£ 50.00	£ 50.00
			Agency		
£ -	£ 4,200.00	£ 4,200.00	Lengthsman	£ 5,900.00	£ 5,900.00
£ 5,266.44		£ -	Lengthsman Drainage Grant Work		
£ -	£ -	£ -	A465 Footway Extension	£ -	£ -
£ -	£ 816.00	£ -	Freighter Service	£ -	£ -
			Community Benefit Grants		
£ -	£ 100.00	£ 100.00	Kilpeck	£ 100.00	£ 100.00
£ -	£ 100.00	£ 100.00	Wormbridge	£ 100.00	£ 100.00
£ -	£ 100.00	£ 100.00	St. Devereux	£ 100.00	£ 100.00
		£ -	Kenderchurch	£ -	£ -
	£ 475.00	£ -	Village Greens	£ -	£ -
£ 155.00	£ 155.00	£ 250.00	Dore Comm Trans	£ 250.00	£ 250.00
£ -	£ 35.00	£ -	Chairman's Expenses	£ 35.00	£ 35.00
£ -	£ 200.00	£ -	Training	£ 200.00	£ 200.00
			Other Expenses		
£ -	£ 550.00	£ -	Village Green Grass Cutting	£ -	£ -
£ -	£ 175.00	£ -	K6 Box Restoration / Repairs	£ 150.00	£ 250.00
£ -	£ 200.00	£ 198.75	Meeting Room Rent / Expenses	£ 200.00	£ 200.00
£ -	£ -	£ -	Parish Field Expenses	£ -	£ -
£ 100.00	£ 100.00	£ 100.00	Parish Field Admin	£ 100.00	£ 100.00
£ -	£ 250.00	£ -	Notice Board Maintenance	£ 340.00	£ 250.00
£ -	£ 880.00	£ -	Contingency	£ 322.00	£ 300.00
£ -	£ 140.00	£ -	Village Hall Grass Cutting	£ 140.00	£ 140.00
£ -	£ -	£ -	Village Hall Purchases from Field Fund	£ -	£ -
£ -	£ 259.00	£ -	SID Purchase / Maintenance	£ 75.00	£ 258.00
£ 440.00		£ -	New Website		
£ 129.99	£ 130.00	£ 120.00	Website Annual Hosting and Domain Name	£ 130.00	£ 130.00
£ 1,101.58	£ 750.00	£ -	Election Provision	£ 360.00	£ 360.00
£ 1,265.79	£ 750.00	£ 1,000.00	VAT Paid	£ 1,000.00	£ 1,000.00
£ 16,745.37	£ 20,475.00	£ 15,882.53	Total Expenditure	£ 20,852.00	£ 20,853.00
£ 9,198.65	£ -	£ 3,835.56		£ -	£ -

£ 30,397.20	Opening Balance April 2021
£ 34,232.76	Anticipated Closing Balance March 2022
£ 7,000.00	A 465 Footway Upgrade
£ 1,926.80	Village Hall / Field Fund
£ 2,500.00	Election Provision
£ 8,000.00	Traffic Calming Measures
£ 5,500.00	Parish Lengthsman Scheme
£ 3,250.00	Contingency
£ 5,866.00	33% Precept Contingency
£ 189.96	Total Unallocated funds



4.2 To set Precept for the 2022-2023 fiscal year

The Parish Council unanimously agreed to set the precept for 2022-2023 at £19,000.00

Proposed by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr N Eynon.

4.3 Receipts

No receipts received

4.4 Invoices for Payment

Kilpeck Village Hall Invoice No 115 £18.75

Hall Hire 15th November 2021 1.5 hours @ £12.50 per hour

Cheque Number 001018

Clerk's Salary December 2021 Gross £601.22

Mileage £14.63

Postage £19.14

Tax £94.60 NIC £0.00

Nett Pay £540.39

Cheque 001019

HMR&C 3rd ¼ Payment October November December £283.80

Cheque 001020

Dore Community Transport £250.00

Donation reference KPC 12/21/01

Cheque 001021

Kilpeck PCC £100.00

Community Benefit Grant reference KPC 12/21/02

Cheque 001022

Wormbridge PCC £100.00

Community Benefit Grant reference KPC 12/21/03

Cheque 001023

St Devereux PCC £100.00

Community Benefit Grant reference KPC 12/21/04

Cheque 001024

Information Commissioners Office (ICO) DD £35.00

5th November 2021 Data protection Z9266288

All payments were **Unanimously Approved**

4.5 Bank Balances as per statements

@ 3rd December 2021

Bank Statement Treasurers Account £14,337.85

@ 3rd December 2021

Bank Statement Business Bank Instant £29,493.82

Bank reconciliation signed by the Chairman for both accounts

5.0 A465 Speed / Traffic Management Wormbridge -- Hereford

5.1 Joint A465 Speed/Traffic management issues with Allensmore Parish Councillors and South Wye Police
Draft letter sent to all businesses in the Kilpeck Parish Council area.

5.2 "Village Gateways" Wormbridge A465 and Kilpeck Village

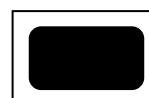
Clerk to contact Balfour Beatty Living Places reference Village Gateways criteria, permit etc.

Suggested situations within the 40mph area.

Items 5.1 & 5.2 deferred until 10th January 2022 meeting

5.3 To receive any General Highway or Public Rights of Way issues

Photograph given to the Clerk reference vehicles at Pontrilas Sawmills



6.0 Reports

6.1 Kilpeck Village Hall

Councillor Mrs B Wood reported on the following:-

Clerk asked to order a “Skip” for the Village Hall for Monday 10th January 2022, to use to enable the garage to be cleared.

To be paid for out of Kilpeck Village Hall Field Fund.

St Michael’s Hospice Coffee and Cake event Saturday 4th December 2021

11.00am – 3.00pm plus crafts sale raised in excess of £850.00 with donations still being received.


Due to the national increase in cases of Covid 19 the Parish Council resolved unanimously to terminate the meeting at this point having completed all time sensitive business

13.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be the Ordinary Meeting of the Parish Council on **MONDAY 10th January 2022** to be held in The Kilpeck Village Hall and is due to commence **at 7.00pm.**

Parish Councillor Mrs Margaret Lloyd sent her best wishes to the Parish Council for Christmas and the New Year.

Meeting declared closed at 8.05pm

Signed..........

Parish Council Chairman Councillor Mrs Joyce T Davies

Date 21st February 2022